



## **KINGSWOOD PRIMARY SCHOOL - OFFER OF EARLY HELP**

### **Reviewed November 2023**

At Kingswood Primary School, we aim to ensure that every pupil is kept safe and secure. Whenever we have concerns that some additional interventions may be needed we use a range of internal and external agencies to support these pupils. This may include use involvement of our Headteacher, SENCO or individual support.

All staff are available in a pastoral capacity should parents have a concern about anything at all. Staff may not have the answer but will try to find out the answer or sign-post parents/other professionals in the right direction. Parents can either talk directly with the staff or telephone the Head. Staff are available within office hours (8am – 4.30 pm on weekdays during term-time).

General office number: 01453 842197 (to contact all staff).

Our SENCO and is here to support families who have children with special educational needs. She is also able to help families with access to services including through Gloucestershire Early Help team. Parents and Staff can access the Gloucester Early Help partnership team at [gloucesterearlyhelp@gloucestershire.gov.uk](mailto:gloucesterearlyhelp@gloucestershire.gov.uk) tel:01452 328076;

All staff are there to support children who have additional needs either with the curriculum or with social and emotional issues

Our Early Help Offer identifies the need to help our children and families as soon as problems start to emerge, or when there is a strong likelihood that problems will develop in the future.

#### **Immediate Housing Support**

If you are threatened with homelessness within 56 days, or you are homeless right now, please contact Stroud District Council for further support.

Housing – 04153 754078

Out of hours/ emergency only: 01453 222104

Web: <https://www.stroud.gov.uk/housing/homelessness>

Web: <https://www.stroud.gov.uk/housing/homelessness/homeless-now>

Email: [housing.advice@stroud.gov.uk](mailto:housing.advice@stroud.gov.uk)

In an emergency both Stroud District Council and Social Services will provide a safe place to stay for the night and work with you to resolve your situation.

**Aged 18-21**

You may be eligible for supported accommodation. In Stroud this is provided by Season House, Ark House and Open House. For more information or to be referred please get in touch with the Housing Advice Team.

**Aged 21-35:**

You may be eligible for supported accommodation in Gloucester.

**Over 35:**

You may be able to access supported housing outside of our district, for more advice on this please get in touch.

### **Universal Help for all Families**

Gloucestershire Family Information Service (FIS) advisors give impartial information on childcare, finances, parenting and education. FIS are a useful source of information for parents and professionals. They support families, children and young people aged 0-19 years of age (25 for young people with additional needs) and professionals working with these families. They can help link parents up with other organisations that might be able to help or provide the information themselves e.g. parents could ask them about holiday clubs for your children across Gloucestershire.

Contact the FIS by emailing: [familyinfo@gloucestershire.gov.uk](mailto:familyinfo@gloucestershire.gov.uk)

Telephone: (0800) 5420202 or (01452) 427362.

FIS also have a website which has a wealth of information to support many issues such as childcare and support for children with disabilities.

[www.glofamilies.org](http://www.glofamilies.org)

For information for Children and Young People with Special Education Needs and Disabilities (SEND) go to the SEN and Disability 'Local Offer'

website: [www.glofamilies.org.uk/localoffer](http://www.glofamilies.org.uk/localoffer)

Gloucestershire Children's Safeguarding Board <http://www.gscb.org.uk>

Important information for parents and professionals across Gloucestershire in relation to keeping children safe and avenues of support including early help options.

### **Food Bank Vouchers**

Sometimes for many different reasons, families require additional help and support which may include receiving some help with food. We have close relationships with our local foodbanks. Should you feel that you would benefit from some additional help, please do talk to a member of our pastoral team who can point you in the right direction.

### **Early Help**

Gloucestershire Early Help Partnership (co-ordinated by Families First Plus) provide multiagency support for children and families. A phone call to discuss a possible referral is helpful before making written referral. Parents must consent to a referral. School actively refer to the Early Help team when appropriate. Referrals go to the Early Help Partnership (representation from Education, health, social care etc.) and referring agencies are encouraged to attend. All agencies should view themselves as part of this Early Help Partnership. The referral meeting is a multi-agency discussion to decide the best way forward. Contact details: [gloucesterearlyhelp@gloucestershire.gov.uk](mailto:gloucesterearlyhelp@gloucestershire.gov.uk) tel:01452 328076.

### **Transition**

Entry to EYFS

We work hard with our pupils whatever their age or stage to ensure that their transition to the next stage of learning is appropriately supported so that they are in the best possible position to succeed.

On entry to primary school we will work closely with our feeder providers to ensure that we have all the necessary information about individual children possible. This may include our Inclusion lead meeting with setting's SENCo as well as attending additional meetings with other professionals such as Advisory Teachers or the Children's Centre, should a child have a specific need. Any parent who has a child with medical conditions is also offered a separate time to meet with EYFS staff so that all possible knowledge about care for the child is in place and specialist training arranged if required. A range of sessions will be offered to children to come into school so that all children feel relaxed and familiar with their new surroundings. In addition to this, sessions for parents are held to understand the routines and procedures

of the EYFS setting, as well as an opportunity whilst the children are having story time to meet and bond with other parents joining the school in the next academic year. In the beginning of the Summer term, the EYFS staff will visit each child in their home setting to further develop their own knowledge of the child. A well planned gradual introduction to the school is then put into place so that children have a positive start to their school life. EYFS staff will then, throughout the Autumn term, run a series of meetings for parents to help ensure that the curriculum knowledge, such as phonics is understood.

### **End of Year Transition**

At the end of every year a significant amount of time is given for staff to share their knowledge and information about each pupil in their class with the receiving teacher. Similarly, learning partners also share their knowledge and understanding. In this way, all staff are confident about the children they are having in the Autumn term and the way in which they can best support them to achieve to their fullest potential.

### **Entry to Secondary School**

During Year 6, teachers and leaders will begin the transition process with the next setting for pupils so that key knowledge and information is shared and in place for each child. Staff from receiving schools will come into the school to meet with teachers and key information will be shared. Visits to the new settings will occur in the summer term and will normally be for a period of 2 – 3 days. However, for some pupils this will not be sufficient and it may be that ahead of the normal induction period, some additional visits are made. This may include a child's one to one teaching assistant accompanying them to the new school, or it may be that parents have time with the child in the new school. It may also include some additional liaison with specialist teaching staff in the new school so that key information about individual learning needs are fully understood. Records and information about each child is then shared with the Head of Year.

### **Entry Midway Through the Year**

Sometimes children enter the school midway through the year. We always try to ensure that visits are held for each child prior to starting at the new school, so that the child feels secure and comfortable with the new setting. Occasionally a phased introduction is put into place to ensure the best possible start is secured. Always a conversation with the previous setting is held to ensure that all the relevant key information about these children is known and understood. Records are requested so that all possible information is held.

### **PSHCE / SMSC curriculum**

Our comprehensive PSHCE/ Science/ SMSC curriculum covers many aspects of keeping young people safe, healthy, resilient and aware of the world around them so that they can make informed decisions. Where pupils have specific issues that need discussing or addressing we will make their wellbeing curriculum bespoke to them.

Individual year groups are taught specific topics to help pupils stay safe. Topics covered within the curriculum are (age appropriate content): Sex education: Children in Y4, Y5 and 6 have formal Sex education – discussing puberty, changes, personal hygiene (SCARF resources). In line with our Safeguarding Policy and our Behaviour policy, children are taught and supported to have healthy friendships through curriculum teaching.

No form of abuse is tolerated, and children are taught to seek adult support if at any time they feel uncomfortable with the words or actions of a peer.

### **Gender, Identity and Tolerance**

Our curriculum aims to prevent homophobic and transphobic bullying, including bullying of pupils from different types of families (e.g. same sex parents). We discuss the impact of anti-gay derogatory language and gender identity - there isn't such thing as a typical girl or a typical boy. Our RE curriculum promotes understanding and acceptance of others different than us, including those with different religions.

The Local Authorities Online Survey will be completed every 2 years by pupils in KS2.

### **Pupils Missing Education**

Anyone concerned that a child is missing education (CME) can make a referral to the Education, Entitlement and Inclusion team. At Gloucestershire County Council on 01452 426960/427360.

Children Missing Education (CME) refers to 'any child of compulsory school age who is not registered at any formally approved education activity e.g. school, alternative provision, elective home education, and has been out of education provision for at least 4 weeks'. CME also includes those children who are missing (family whereabouts unknown), and are usually children who are registered on a school roll / alternative provision. This might be a child who is not at their last known address and either: has not taken up an allocated school place as expected, or has 10 or more days of continuous absence from school without explanation, or left school suddenly and the destination is unknown. It is the responsibility of the Education Entitlement and Inclusion team, on behalf of the Local Authority (LA), to collate information on all reported cases of CME of statutory school aged children in Gloucestershire maintained schools, academies, free schools, alternative provision academies and Alternative Provision Schools (APS). The EEI Team will also liaise with partner agencies and other LAs and schools across Britain to track pupils who may be missing education and ensure each child missing education is offered full time education within 2 weeks of the date the LA was informed.

We operate a first day calling policy to ensure we make contact with the parent or carer at the earliest moment possible and that there is a valid reason for the pupil's absence. We monitor this situation carefully. If a pupil is absent for ten days, we use the Missing Children in Education procedure and notify the Local Authority. However, if we have a strong concern before this time, we would notify the LA. Additionally, should the school believe that a pupil's absence may relate to trafficking then we will follow the guidance/procedures signposted through the DFE and Keeping Children Safe in Education.

### **Children Sexual Exploitation including Sexting**

Through our safeguarding training, all of our teaching staff are aware of the signs and signals that could indicate a pupil is at risk from CSE. Should they believe that any pupil is demonstrating any concerning signs, then they will refer to the DSL who will then refer to the local referral team. Our children's understanding of how to protect and keep themselves safe has been further enhanced by NSPCC. Additionally, our local community police have come into school to lead assemblies to further develop and enhance children's awareness.

CSE screening tool can be located on the GSCP website. Clear information about referrals should be made to;

The CSE team sits within the Public Protection Bureau Single agency team (Police)

All referrals to go to the Central Referral Unit

Further information:

National Working Group (Network tackling Child Sexual Exploitation)

[www.nationalworkinggroup.org](http://www.nationalworkinggroup.org) and PACE UK (Parents Against Child Sexual Exploitation)

[www.paceuk.info](http://www.paceuk.info)

<http://www.nspcc.org.uk/preventing-abuse/keeping-children-safe/sexting> (NSPCC website).

Pupils have been informed that sexting is illegal but are aware that the police's priority is those who profit from sexual images of young people.... not the victims.

### **Online Safety**

Our E Safety lessons ensure that all pupils understand how to keep themselves safe online, in and out of school. These are supported by regular discussions with class teachers. All pupils sign an acceptable user policy that is reviewed at the beginning of every year with their class teachers through their e- safety lessons. All children know that if they see something on the computer that concerns them that they should tell a grown up immediately.

### **Bullying, including Cyber bullying and Child on Child abuse**

All Gloucestershire Schools are committed to tackling bullying, including child on child abuse and hate crime. We want to know immediately if there are any issues with bullying at school so that it can be addressed. School can also offer bespoke lessons on anti-bullying for anyone who has suffered bullying to encourage behaviours that might avert it in the future. Education about bullying is an integral part of the SCARF curriculum which is taught at Kingswood Primary School. All our staff are aware of the signs of bullying and if they believe that a child is being bullied in whatever form, they will use the clear procedures that the school has in place. Bullying will not be tolerated for any pupil regardless of race, religion or sexuality. Please see the school's Anti Bullying policy on the website. Advice and support can also be given to resolve Friendship issues in groups.

### **Links to Other Policies**

[Anti-bullying Policy](#)

[Safeguarding Policy](#)

<p>Universal source of help for all families in Gloucestershire: <b>Gloucestershire Family Information Service (FIS)</b></p>	<p>Gloucestershire Family Information Service (FIS) advisors give impartial information on <b>childcare, finances, parenting and education</b>. FIS are a useful source of information for parents and professionals. They support families, children and young people aged 0-19 years of age (25 for young people with additional needs) and professionals working with these families. They can help link parents up with other organisations that might be able to help or provide the information themselves e.g. parents could ask them about holiday clubs for your children across Gloucestershire.</p> <p>Contact the FIS by emailing:familyinfo@gloucestershire.gov.uk or telephone: (0800) 542 0202 or (01452) 427362. FIS also have a website which has a wealth of information to support many issues such as childcare and support for children with disabilities. <a href="https://www.glosfamiliesdirectory.org.uk">https://www.glosfamiliesdirectory.org.uk</a></p>
<p>E-safety (Online Safety)</p>	<p>Online Activity can be a serious risk to children: The use of technology has become a significant component of many safeguarding issues. Child sexual exploitation; radicalisation; sexual predation – technology often provides the platform that facilitates harm. With the right support, education and safety measures in place the internet and new technologies can also bring great benefits but we must all be vigilant:</p> <ul style="list-style-type: none"> <li>• All staff undertake annual e-safety training.</li> <li>• E-safety is a key part of the ongoing Wellbeing Curriculum for pupils (PSHE, SRE, SMSC and Careers)</li> </ul> <p>Websites:</p> <ul style="list-style-type: none"> <li>• PACE (parents against child exploitation) UK is a useful website to engage parents with e-safety issues. <a href="http://www.paceuk.info">www.paceuk.info</a></li> <li>• <a href="https://www.thinkuknow.co.uk/parents">https://www.thinkuknow.co.uk/parents</a> This is the Child Exploitation and Online Protection (CEOP) Centre. It's a one stop shop for most information about online safety.</li> <li>• <a href="http://www.glos.gov.uk/healthy-living-and-learning">Gloucestershire Safeguarding Children Partnership : Gloucestershire Healthy Living and Learning (ghll.org.uk)</a></li> </ul>
<p>Bullying (including cyber-bullying)/child death/suicide/prevention</p>	<p>All Gloucestershire schools are committed to tackling bullying. We want to know immediately if there any issues with bullying at Kingswood Primary so that it can be addressed. School can also offer bespoke lessons on anti-bullying for anyone who has suffered bullying to encourage behaviours that might avert it in the future (e.g. assertiveness) or to boost self-esteem. We have a series of teaching resources produced by the Gloucestershire healthy living and Learning Team (<a href="http://www.ghll.org.uk">www.ghll.org.uk</a>) to support this. In serious cases of bullying parents should contact the police; particularly if there are threats involved. In an emergency call 999.</p> <p>Websites:</p> <ul style="list-style-type: none"> <li>• <a href="http://www.onyourmindglos.nhs.uk">www.onyourmindglos.nhs.uk</a></li> <li>• <a href="http://www.glos.gov.uk/healthy-living-and-learning">Gloucestershire Safeguarding Children Partnership : Gloucestershire Healthy Living and Learning (ghll.org.uk)</a></li> </ul>
<p>Early Help Partnerships</p>	<p>According to pupil and/or family needs we will seek support from a range of partnerships, agencies or community based organisations or charities. We may do this directly or via the Early Help Partnership.</p> <p>Websites:</p> <ul style="list-style-type: none"> <li>• Teens In Crisis (TIC) counselling service <a href="http://www.ticplus.org.uk">www.ticplus.org.uk</a></li> <li>• Gloucestershire Bundles (charity who provide toiletries, clothing and equipment to pregnant women and families with young children up to the</li> </ul>

	<p>age of eleven, who find themselves in crisis situations:  <a href="http://www.gloucestershirebundles.org">www.gloucestershirebundles.org</a></p>
Drug concerns	<p><a href="http://www.infobuzz.co.uk">www.infobuzz.co.uk</a> InfoBuzz provides individual targeted support around drugs &amp; emotional health issues, development of personal &amp; social skills, and information &amp; support around substance misuse.</p> <p>Drugs education is covered in our school PSHE/SMSC curriculum as a preventative measure.</p>
Mental health concerns	<ul style="list-style-type: none"> <li>• <a href="http://www.onyourmindglos.nhs.uk">www.onyourmindglos.nhs.uk</a></li> </ul> <p>This website is good for young people, parents and professionals in terms of help with mental health issues and where to go for help.</p> <ul style="list-style-type: none"> <li>• Referral to school nurses may be appropriate.</li> <li>• Referral to CYPS (Gloucestershire’s mental health services) via Kingswood School team or via your own GP. <a href="http://CYPSServices.ghc.nhs.uk">CYPS &gt; Children and Young People's Services (ghc.nhs.uk)</a></li> <li>• TICs (Teens in Crisis, Gloucestershire) counselling service.</li> </ul>
Child Sexual exploitation (CSE)	<ul style="list-style-type: none"> <li>• <a href="#">Gloucestershire Rape and Sexual Abuse Centre</a> Free and confidential advice for anyone who has suffered rape or sexual abuse.</li> <li>• <a href="#">Email</a> Gloucestershire's Social Services children's helpdesk or call <a href="tel:01452426565">01452 426565</a> (Monday to Friday, 8.30am to 5pm).</li> <li>• <a href="#">Gloucestershire Take a Stand</a> Local, practical support and help for all types of violence and abuse, including child sexual exploitation.</li> <li>• PACE UK (Parents Against Child Sexual Exploitation) <a href="http://www.paceuk.info">www.paceuk.info</a></li> <li>• Definition and referral support can be found at: <a href="#">GloSFamilies Directory   Child Sexual Exploitation (CSE)</a></li> <li>• <a href="#">Gloucestershire Safeguarding Children Partnership : Gloucestershire Healthy Living and Learning (ghll.org.uk)</a></li> </ul>
Domestic violence	<p>The GSCP (Gloucestershire Safeguarding Children’s Partnership) have published a Domestic Abuse pathway for educational settings which is on the GSCP website. If a child or young person is suspected of living at home with a domestically abusive parent or if a young person has domestic abuse in their own relationship then the usual procedures should be followed and a referral made to the children’s helpdesk (tel: 01452 426565). The response will vary according to the age of the young person so that the appropriate agencies are involved.</p> <p><b>Gloucestershire Domestic Abuse Support Service (GDASS)</b> <a href="http://www.gdass.org.uk">www.gdass.org.uk</a></p> <p><b>MARAC Gloucestershire Constabulary:</b> Multi Agency Risk Assessment Conferences (MARACs) prioritise the safety of victims who have been risk assessed at high or very high risk of harm. The MARAC is an integral part of the Specialist Domestic Violence Court Programme, and information will be shared between the MARAC and the Courts, in high and very high risk cases, as part of the process of risk management. Gloucestershire Constabulary is part of Operation Encompass.</p>
Preventing Radicalisation and Extremism PREVENT	<p>All of our school’s teachers have had training in how to spot the signs of radicalisation and extremism and when to refer to the Channel panels.</p> <ul style="list-style-type: none"> <li>• <a href="#">How can you spot the signs?   Gloucestershire County Council</a></li> </ul> <p>Prevention: At Kingswood we teach traditional British values through the SMRC Curriculum: democracy, rule of law, respect for others, liberty, tolerance of those with different faiths and beliefs and promotion of ‘Britishness’. E-safety is an important aspect of the curriculum to keep pupils safe from radicalisation. Pupils</p>

need to understand that radicalisation can be a form of grooming online and understand the notion of propaganda. They need to be taught to be discerning about what they read on the internet as the dangers of speaking to strangers online.

The school also seeks to equip parents with the knowledge of how to safeguard their children from radicalisation. Let's talk about it is an excellent website for parents [www.ltai.info](http://www.ltai.info)